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www.ciscentraltexas.org

# 3000 South IH-35 Suite 200

Austin, TX 78704

**Internship Placement Application Form**

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| **PERSONAL INFORMATION** |
| **Name** | **Email Address** | **Telephone Number:** |
|  |  |  |
| **University/College** | **Major:** | **Degree:** |
|  |  |  |
| **UNIVERSITY CONTACT INFORMATION** |
| **Name of Faculty Liaison/Contact** | **Email & Phone Number for Faculty Liaison/Contact** |
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| **INTERNSHIP INFORMATION** |
| **Number of Internship Hours:** | Fall: \_\_\_\_\_\_\_ Spring: \_\_\_\_\_\_\_ Total: \_\_\_\_\_\_\_\_ Expected graduation date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Semester(s) for Internship:**  | [ ]  Fall [ ]  Spring [ ]  Full Year |
| In order to find an appropriate placement for you, please indicate any **Supervision or Licensure Requirements below for CIS Staff overseeing your placement: (Please do not leave blank)** |
| [ ]  BSW [ ]  MSW [ ]  LMSW [ ]  LCSW [ ]  LPC [ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | **Supervisor’s required # of postgraduate years: \_\_\_\_\_\_\_\_\_\_** |

**Please note that CIS Staff Members overseeing your internship placement will provide weekly supervision/check-ins for Interns. However, this does not count toward any required clinical supervision hours for professional licensure.**

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| **PREFERENCES** |
| **Select all Grade Level Preferences:**  |
| [ ]  Elementary [ ]  Middle School [ ]  High School [ ]  No Preference |
| **Select all Geographic Location Preferences:** |
| [ ]  East Austin [ ]  South Austin [ ]  North Austin   [ ]  San Marcos [ ]  Kyle/Buda [ ]  Lockhart [ ]  Manor [ ]  Elgin |
| **Select Available Days:** |
| [ ]  Monday [ ]  Tuesday [ ]  Wednesday [ ]  Thursday [ ]  Friday |
| **Available Times:** Please note that CIS Internship hours range between 7:30am-4:30pm Monday-Friday, with very limited opportunity for evening hours |
| **Are you bilingual?** [ ]  Yes [ ]  No **What language(s) do you speak?** |
| **EXPERIENCE** |
| **Briefly list any previous experience you have had working with youth.** |
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| **AmeriCorps Education Award Only (EAO) Service** |
| Please note that CIS Interns participate in the AmeriCorps Education Award Only Service. This member role earns you money towards your educational costs. Please e-mail americorps@ciscentraltexas.org for more information.  |
| **Have you served with AmeriCorps before?** [ ]  Yes [ ]  No **How many terms? \_\_\_\_\_\_\_\_\_\_** |
| **Have you served with AmeriCorps as an EAO member?** [ ]  Yes [ ]  No  |

Interns undergo a criminal background check prior to beginning their internship on campus. Interns will not meet unsupervised with students until the background check results have been completed and both Interns and CIS Supervisors have been notified of clearance. Interns are subject to dismissal for disqualifying indicators on their criminal background checks.

**Please submit this form and your resume to:** **internships@ciscentraltexas.org****.** Once this form is received, your application will be reviewed and you may be contacted via email regarding a potential interview and campus placement.